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Samson Metals Ltd., COVID-19 Protocol

What Samson employees, and anyone coming to visit our office need to know when it comes to avoiding exposure and containing the COVID-19 infection.

There are several common-sense precautions that can be taken to reduce the risk of becoming ill with COVID-19 or of potentially spreading the virus to others. These precautions include:

- We have implemented enhanced daily sanitization protocols. All high-touch surfaces are sanitized routinely and regularly, and hand washing amongst staff occurs regularly with plenty of hand wash and sanitize stations around the building.
- Samson's office is 4,500 SqFt with 4 full time and 1 part time office staff, Shop is 20,000 SqFt with 5 full time and 1 part time production crew. Giving the staff ability to stay more then 2 meters apart at all times. All common areas are kept to one person per minimum of 54 sqft
- Know the symptoms: fever, dry cough, sneezing, sore throat, or shortness of breath. Symptoms generally to begin 2 to 14 days after exposure but transmission can begin from the day of exposure.
- If you develop symptoms call (811) or phone your Doctor's office. DO NOT go to the hospital or your doctor's office. You may unnecessarily expose others.
- Notify Mike or Cindy if you are ill or if a member of your household is ill or confirmed as having COVID-19 and stay home until cleared
- In the event you had a known exposure to someone who has been confirmed to have COVID-19 or is quarantined, you should self-quarantine for 14 days without pay from the date of exposure or until health officials have cleared you to return to work.
- Employees that breach the current BC travel restrictions must stay home from work for seven full days without pay followed by a COVID-19 test on day 8. They can return to work once they have received a clear a negative test.
- If you have travelled internationally, you must self isolate for 14 days without pay before returning to work.
- Notify Mike or Cindy of the need to self-quarantine. You may need to request a ROE for EI for medical reasons, contact Cindy for this.
- Avoid crowded settings, when possible. Avoid Public transport when possible and keep your work family's health in mind when you are in contact with others outside of work hours. Keep up with health updates and keep your bubbles within the recommended allowances by health officials.
- Use basic hygiene, wash your hands frequently for at least 20 seconds. Avoid touching your face. There are many sanitize stations around the office, in the coffee room, and multiple wash stations around the building.
- Cover and cough into your elbow or a tissue and properly dispose of the tissue & follow with sanitizing or washing your hands
- Where masks when in any possible contact of less then 6' with others.
- Stay at your workstation as much as possible, trying to keep contact with others to a minimum.
- Doors are locked to prevent entry into the building, if anyone comes to the office, meet outside & maintain social distance of at least 2 metres. If anyone enters the shop, ensure social distance at all times
- There is a designated port-a-potty outside for truck drivers, no access to building washrooms permitted to anyone other then Samson Staff.
- Avoid using coworkers' phones or work tools. Keep common surfaces clean including break rooms. There are 99% alcohol wipes around the building for a quick wipe down if you happen to touch a surface.
- Forklifts and other tools & office equipment used by more then one person must be wiped down with sanitization wipes before and after use by the user.

There have been many very recent changes as this situation evolves daily. If you have any questions, please contact Mike or Cindy at 604-881-1495

We continue to ask anyone other then staff to please contact us by phone or email during this time. Our office is open, but we are not allowing access to anyone other then staff.

Mike Davis & Cindy Pugh

Co-Principals, Samson Metals Ltd.